ISWK/2025-26/GEN/045

22nd September, 2025

CIRCULAR TO PARENTS [Classes VI - XII]

Parent-Teacher Meeting – Saturday, 11th October 2025

Dear Parents, Greetings from ISWK!

We have scheduled a Parent-Teacher Meeting on the Senior School premises on 11th October 2025, from 7:45 a.m. to 12:30 p.m.This meeting aims to:

- Discuss your child's academic progress.
- Identify and address any learning gaps through constructive feedback from both teachers and parents, in the best interest of your child's learning journey.

Key Points:

- Class Teachers will be seated in their respective classrooms.
- They will issue the answer scripts and the Academic Report of the Mid-Term Examination for Classes VI—X and the Assessment-1 for Classes XI & XII.
- Based on the report, the Class Teachers will guide you to meet the respective **Subject Teachers** as needed.
- The **seating plan of Subject Teachers** will be shared on **MCB** in advance and will also be made available on the day of the meeting.

To help manage time effectively and ensure meaningful interaction, we request that you visit as per the following schedule:

Roll Numbers	Time Slot
21 and above	07:45 a.m. – 09:45 a.m.
Break	09:45 a.m. – 10:25 a.m.
1 to 20	10:30 a.m. – 12:30 p.m.

Note:

- The Fee Counter will remain open from 8:30 a.m. to 12:30 p.m. on October 4th and 11th, 2025. Kindly ensure that the first and second quarter fees for the Academic Year 2025–2026 are cleared before the meeting to receive your ward's report card.
- On 11th October, our teachers are required to attend a **Teacher Training Programme organised by BoD** in the afternoon; kindly adhere to the time slots.
- All the students coming for the meeting should come in their regular school uniform and shoes.

With warm regards,